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**Minutes of the Meeting of the Special Working Group held  
at 10.30 am, on 29/10/2013, in the South Conference Hall,  
Government Secretariat**

<p>Name of the proposals considered by the Special Working Group</p> <p><i>Handwritten:</i> 1. C.O. 2. delay 3. 15/11/13</p>	<ol style="list-style-type: none"> <li>1. Comprehensive Mental Health Programme</li> <li>2. Construction of two floor of Trauma Care Unit in Govt. TD Medical College, Alappuzha</li> <li>3. Improvements to Gastro Dept and BM and BC Campus Road in Govt. Medical College, Kozhikode</li> <li>4. Lecture Hall Complex in Medical College, Kozhikode</li> <li>5. Construction of Men's Hostel for 250 students in Government MC, Kozhikode</li> <li>6. Construction of type I &amp; II Quarters in 3 Blocks in Government Medical College, Thrissur</li> </ol>
<p>2 Heads of Account under which provision is made in the budget</p>	<ol style="list-style-type: none"> <li>1. 2210-01-110-23 (P)</li> <li>2. 4210-03-105-93 (P)</li> <li>3. 4210-03-105-92 (P)</li> <li>4. 4210-03-105-60 (P)</li> <li>5. 4210-03-105-92 (P)</li> <li>6. 4210-03-105-53 (P)</li> </ol>
<p>3 Implementing Agency/ Department</p>	<ol style="list-style-type: none"> <li>1. Committee with Experts (as stipulated in plan write-up)</li> <li>2. Public Works Department</li> <li>3. Public Works Department</li> <li>4. Public Works Department</li> <li>5. Public Works Department</li> <li>6. Public Works Department</li> </ol>
<p>4 Administrative Department forwarding the proposal (with file No).</p>	<p>Health &amp; Family Welfare Dept</p> <ol style="list-style-type: none"> <li>1. Note No. 45171/P3/2013/H&amp;FWD dated 10.10.2013</li> <li>2. Note No. 47362/K1/2013/H&amp;FWD</li> <li>3. Note No. 36073/K1/2013/H&amp;FWD</li> <li>4. Note No. 30496/K1/2013/H&amp;FWD</li> <li>5. Note No. 30760/ K1/2013/H&amp;FWD</li> <li>6. Note No. 47363/ K1/2013/H&amp;FWD</li> </ol>
<p>5 The wing/section of Finance Department that examined the proposal (with file No.)</p>	<p>Finance (Health and Labour-A) Dept</p> <ol style="list-style-type: none"> <li>1. U.O(F)No. 89639/H&amp;LA1/2013/Fin</li> <li>2. U.O(F)No. 93891/H&amp;LA1/2013/Fin</li> <li>3. U.O(F)No. 93906/H&amp;LA1/2013/Fin</li> <li>4. U.O(F)No. 93898/H&amp;LA1/2013/Fin</li> <li>5. U.O(F)No. 93916/H&amp;LA1/2013/Fin</li> <li>6. U.O(F)No. 93894/H&amp;LA1/2013/Fin</li> </ol>

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### List of Participants

1	Shri. V. Somasundaran, Additional Chief Secretary, Finance.
2	Dr. K. Ellangovan, Secretary, Health and Family Welfare Dept
3	Shri. M.Girees Kumar, Officer on Special Duty, Finance (Resources)
4	Smt.K.P.Sreelakumari, Additional Secretary, Finance Department
5	Dr.P.K.Jameela, Director of Health Services
6	Dr.V.Geetha, Director of Medical Education
7	Shri. D. Anil, Joint Secretary, Finance Department
8	Smt.Prasannakumari. N, Assistant Director, State Planning Board
9	Shri. A.G.Rajkumar, Under Secretary, P&EA Department

The eleventh meeting of the Special Working Group, during 2013-14, constituted for considering plan schemes with outlays exceeding Rs.5 crore for administrative sanction, began at 10.30 a.m., with Shri. V.Somasundaran, Additional Chief Secretary, Finance Department in the chair.

The following proposals from the Health and Family Welfare Department were considered in the meeting;

#### 1. Comprehensive Mental Health Programme

The Special Working Group approved the proposal for issuance of Administrative Sanction for Rs. 20 crore (Rupees twenty Crore only) with the following components, subject to the specific condition that post creation is not admissible under the scheme and with the suggestion to associate NGOs also for the implementation of the scheme.

Sl. No	Name of Component	Amount (Non -recurring)
1	Setting up of Day Care Centres	14,50,40,000/-
2.	School Mental Health Programme	5,49,60,000/-
	<b>Total</b>	<b>20 crore</b>

#### 2. Construction of two floors of Trauma Care Unit in Govt. TD Medical College, Alappuzha

The Special Working Group approved the proposal for issuance of Administrative Sanction for the construction work at an estimated cost of Rs.10 crore (Rupees ten crore only) subject to the specific condition that the additional staff, if any required will be found by re- deployment.

#### 3. Improvements to Gastro Dept and BM and BC Campus Road in Govt. Medical College, Kozhikode.

The Special Working Group, after discussion, approved the proposal for issue of Administrative Sanction for Rs. 7.5 crore (Rupees seven crore and fifty lakh only) for the proposed construction.

#### 4. Lecture Hall Complex in Medical College, Kozhikode

The Special Working Group, after discussion, approved the proposal for issuance of Administrative Sanction for the proposed construction at an estimated cost of Rs. 10 crore (Rupees ten crore only)

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**5. Construction of Mens Hostel for 250 students in Government Medical College, Kozhikode**

The Special Working Group, after discussion, deferred the proposal due to inadequacy of budget provision and instructed the Administrative Department to take up the proposal after ensuring sufficient provision for tendering the work.

**6. Construction of type I&II Quarters in 3 Blocks in Government Medical College, Thrissur**

The Special Working Group observed that the proposal is not as per the plan write-up and therefore instructed the Administrative Department to rework the proposal in tune with the plan write-up and then take up for consideration of the Special Working Group.

**General Conditions**

**The following general Conditions should be followed, wherever applicable**

1. The file should be circulated to the Minister concerned, before issuance of administrative sanction.
2. The expenditure would be met from the provision available under the appropriate head of account.
3. The fund release will be based on actual requirement and the fund released will not allowed to be parked in banks.
4. Store Purchase Rules shall be strictly adhered to.
5. Tender/e-tender and other stipulated formalities shall be followed wherever necessary.
6. For civil works, CPWD rates shall be followed from 01.10.2013.
7. The Government Order according administrative Sanction should specify the decision and date of the Special Working Group Meeting, components of the scheme, period of completion of the project, mode of implementation of the project, release of funds and details of monitoring mechanisms, head of account to debit the expenditure, Physical target, output, outcomes and deliverables of the scheme.
8. Government Order according administrative sanction shall be endorsed to the Planning & Economic Affairs Department, Finance (Planning-B) Department and Finance (Health and Labour -A) Department quoting respective file numbers.

**V.SOMASUNDARAN**

**Additional Chief Secretary (Finance)**

Copy to:

- ✓ 1. The Secretary, Health and Family Welfare Department.
2. The Principal Secretary, Planning & Economic Affairs Dept.
3. The Secretary, Finance (Expenditure).
4. The Additional Secretary, Finance (H &L) Department
5. Health and Family Welfare (P/K) Departments
6. Finance (Health and Labour-A) Department
7. Stock file.
8. Office copy.

Approved for Issue

  
Section Officer